

## HOW TO APPLY FOR AN A-E CONTRACT

### SYNOPSIS/SLATE/SELECTION PROCESS:

The following websites are a part of DoD and Navy initiatives to create a paperless acquisition process. The solicitation synopsis is posted on the following websites in order to view the availability of upcoming contracts.

<http://www.fedbizopps.gov/> and NAVFAC Southwest Division E-Solicitation website (E-SOL) <http://esol.navfac.navy.mil>

The description of advertised solicitations provide criteria to be applied to the Standard Form 254/255. The form will be submitted in accordance with the due date, evaluated by Board Members, slated for a short list to be interviewed, Board Report approved by a Contracting Officer, fee proposals due, negotiations conducted for the basic contract (which includes overhead, rates and profit) and award. An A-E FIRM MUST BE REGISTERED IN THE CENTRAL CONTRACT REGISTRATION (CCR) before an award document is prepared. The CCR website is <https://www.ccr.dla.mil/ccring/scripts/results2.asp>